

# Instructions for ordering business cards from Minuteman Press

1. Go to [dcsdk12printing.com](https://dcsdk12printing.com) and create a new user account. You can login with this account for your next order.

## Login

Thank you for using our Customer Portal system. Please enter your username and password into the form below to get to your Document Library and customer forms.

Username \* REQUIRED

[Click here to create a user name](#)

Password \* REQUIRED

[Forgot Your Password?](#)

Enter Your Site

Usually on the same day, Minuteman will approve your new account. Accounts are approved manually—approval will not occur instantly.

2. Once you receive an email notification that your account has been approved, return to the site to log in. Select “Commonly Ordered Products.”

# Welcome

- Welcome
- Commonly ordered products
- Request An Estimate
- Design
- View A Proof
- Order History



3. Scroll down and select business cards.

Add Item(s) to Cart

### DCSD Products and Services



Business Cards - 2 sided color

Quantity

@ \$0.162 ea.

QUANTITY	PRICE	SUBTOTAL
250	\$0.162	\$40.50
500	\$0.0992	\$49.60

SUBTOTAL  
N/A

**Questions? Contact Greg Anderson, Minuteman Press of Castle Rock  
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